केन्द्रीय विद्यालय,विकासपुरी (प्रथम पाली) हस्तसालगाँव, पो.ऑ. उत्तमनगर,नईदिल्ली-110059 Email -ID- kvvikaspuri59@gmail.com



KendriyaVidyalaya ,Vikaspuri 1st Shift, Vill. Hastsal, P.O.Uttam Nagar, New Delhi-110059 **☎** -011-25376589, 25352668

Website:www.kvvikaspuri.edu.in

CBSE School Code-65565, Affiliation No. 2700029, Station Code-239, K.V. Code-1451

संदर्भ फा.1451/108/केवि/विकासपुरी/2018-19/25) -253

दिनांक 07.12.18

1. M/s Rakshak Securitas Private Limited, T-5, Plot No. 12, Manish Plaza-III, Sector-10, Dwarka, New Delhi-110075. -251

2. M/s Rapid Solutions, D-252, Madhu Vihar, New Delhi-110059 - 252

3. M/s Stallion Security & Services, S-208, Tirupati Plaza, Pocket-4, Plot No.11, Sector-11, Dwarks, New Delhi-110075. -253

TENDER DOCUMENT

Sub: "Inviting Bid for engaging Service Provider Firm for providing Manpower "Gardening SERVICE" - through service contract.

Sir/Madam,

The Kendriya Vidyalaya, Vikaspuri, New Delhi-59 is functioning under Kendriya Vidyalaya Sangathan, New Delhi. Kendriya Vidyalaya Sangathan is a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

Sealed competitive Bids are invited by the Kendriya Vidyalaya, Vikaspuri New Delhi-59 from 2. the reputed/registered Consultant / Service Provider Firm for providing Manpower - Gardening SERVICE - through service contract initially for a period of 01 (one) year w.e.f 01.01.2019, which may likely to be extended, as indicated below:

Address/Location of the Vidyalaya: Α.

Kendriya Vidyalaya, Vikaspuri, Village Hastsal, Uttam Nagar, New Delhi-59

B. Man Power required:

SI. No	Man Power req Category of Manpower	Number of personnel required in	Minimum Qualifications or/and Experience	As per the following Shifts	Responsibilities
1.	Gardner	the Shifts 02(Two)	Middle Standard or (Able to speak Hindi language)	11011111111	Provide Gardening & Campus Beautification Service for the entire Campus.

3. Quoted Price:

The Bidder shall quote unit rate which shall comprise of monthly remuneration, OTA rate, EPF & other statutory costs and Service Charges (including profit and (a) administrative charges) in the format of quotation only attached (Annexure - A) without changing/ modifying the Columns given in the Tender document. The rates quoted in any other format will not be accepted.

The service tax is not applicable to the school as per KVS. (b)

1)

- (c) The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment except the statutory provisions, if amended. In case of change in rate due to statutory provisions, only such change will be accepted and not any additional liability i.e. %age f profit/service in this regard.
- (d) The Bidder shall deposit Rs. 10000/- (Rs. Ten Thousands only) in the form of DD drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA VIKASPURI payable at New Delhi as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (e) Correction if any shall be made by crossing out, initialing, dating and rewriting.
- (f) The selected firm has to furnish performance security in the form of DD for an amount of Rs.15000/-(Rupees Fifteen Thousand only) valid for fourteen months from the date of award of the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The earnest money shall be returned only after the Performance security is submitted by the Contracting Agency.
- (g) Telex or Facsimile Bids are not acceptable.
- Each Bidder must submit only one Bid.
- 5. Validity of Bid: The Bid shall remain valid for a period not less than 01 year after the deadline fixed for submission of Bids.
- 6. Terms and Conditions:
- (a) The remuneration shall be disbursed through Account Payee cheque/RTGS to the manpower employed at Kendriya Vidyalaya, Vikaspuri New Delhi-59 premises in the presence of representative of the Kendriya Vidyalaya, Vikaspuri New Delhi-59 or its constituent.
- (b) The Contracting Agency will ensure payment by the 5th of every succeeding month to their employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the monthly remuneration and OTA charges quoted without any deduction.
- (c) The Contracting Agency will submit the invoice/bill alongwith proof of disbursement in triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 supported with the following documents:-
 - (i) Details of disbursement made to the staff furnishing cheque details for each payment along with a copy of Bank passbook entry of individual account.
 - (ii) Proof of payment of statutory obligation such as EPF and any other applicable tax, if any.
- (d) The Contracting Agency will provide Identity Card containing name, father's name, Date of Birth PF & ESI A/c Numbers to all his employees deputed as per the format suggested by the Indenting Office valid for the period of contract.
- (e) The Contracting Agency shall comply with all statutory obligations. Minor variations as per actual calculation will be borne by the Indentor / Client.
- (f) The normal office hours of Kendriya Vidyalaya, Vikaspuri New Delhi-59 is from 7.00 am to 6.00 pm. However, the Contracting Agency will provide the Gardening Services from 07.00 am to 03.00 pm for all the days except sunday in a month according to the duty timing shown at prepages/above. Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to request the services of additional/extra manpower. The Contracting agency will be compensated for the extra manpower provided by the Indenting Agency as per the rates quoted.
- (g) All the manpower so provided must be in a unique well washed and pressed uniform and shoes.

In case of absence on any working day, the monthly remuneration will be regulated as per Lotal Monthly Decreased in a Monthly Decreased i

Lotal Monthly Remuneration = Monthly remuneration -A₁

- where A₁ = Monthly remuneration X Nos. of days of absence Nos. of days in the month
- (i) The Candidates/Manpower provided by the Contracting Agency shall be accepted only after scrutiny by Kendriya Vidyalaya Vikaspuri, New Delhi-59. Therefore, minimum three-four bio-data shall be made available against each slot in each category. The candidate may be invited for personal discussion also. No Conveyance or any other charges will be paid by Kendriya Vidyalaya, Vikaspuri, New Delhi-59. In case, none is found suitable then additional bio-data shall be made available by the Contracting Agency, promptly i.e. within 24 hours. The replacement of a Candidate on account of absence /unsuitability for KV shall be made within 24 hours.
- (j) The contracting Agency will be required to sign a contract with the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the Model Contract enclosed for ready reference. The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Model Agreement.
- (k) In case of any Loss, Theft / Sabotage caused by/attributable to the personnel deployed, the Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to claim and recover damages from Contracting Agency.
- (I) The antecedents of all the workers will be got verified from the police by the Contracting Agency before deployment for work.
- (m) The Contracting Agency will deploy the experienced Gardner physically fit and mentally alert. The Contracting Agency will also ensure that the Gardner is free from Aids or any other infectious disease before deployment for work.
- (p) Payment to the Contracting agency will be released within 15 days from the date of the receipt of the invoice/bill.

7. Evaluation of Bid:

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

- (i) The bid will be treated as non-responsive if following documents are not attached:-
- (a) Attested copy of license obtained from the competent authority for running the business of private security agencies.
- (b) Brief profile of the company and evidence to establish that the bidder has successfully executed contracts of similar nature and magnitude in the last 3 (three) years.
- (c) Audited Balance Sheet & Profit and Loss Account.
- (d) List of clientele during last 3 years along with cost of assignment.
- (e) PAN No. and Current IT clearance certificate.
- (f) Attested copy of proof of EPF & ESI registration.
- (g) Annual return of EPF with chalans of last 02 years.
- (h) Annual returns of ESI with chalan for last 02 years.
- UAN No. & IP No. of minimum 100 employees whose contribution has been made for past 1 Year.
- (g) The Bidder shall deposit Rs. 10000/- (Rs. Ten Thousands only) in the form of a DD drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA, VIKASPURI payable at NEW DELHI as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (ii) Remuneration of staff, quoted below Central Govt. minimum wages applicable for Unskilled, Semi-skilled, Skilled, Clerical and Non-technical supervisory staff, in the Govt. of NCT of Delhi shall render the Bid disqualified for evaluation.
- (iii) The evaluation will be done for all the items put together. Indenting Office will award the contract to the lowest evaluated responsive bidder.

Award of Contract:

- (a) The Indentor will award the contract to the bidder whose Bid has been determined to be substantially responsive and who has offered the lowest price as per para 7.
 - (b) The Indentor reserves the right at the time of award of contract to increase or decrease the requirement of manpower indicated in para 2 above.
 - (c) The indentor prior to the expiration of the Bid validity period will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.
- (d) Notwithstanding the above, the Indentor reserves the right to accept or reject all Bids and to cancel the biding process and reject all Bids at any time prior to the award of the contract.
- (e) It has been observed that many of the Contracting agencies indulge in the illegal practice of quoting impracticably low service charge and later deducting money from remunerations payable to the workers on award of the contract. Therefore The indenter reserves the right to reject a bid which has quoted zero or impracticably low service charge. Hence bidders are advised to quote appropriate service charges.

Last date and time of receipt of Bids

You are requested to submit the Sealed Bids super scribed on the Envelope as "Bids for providing GARDENING SERVICES" due on 30.012.2018 latest by 1:30 pm along with Earnest Money.

The Indenter looks forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the Kendriya Vidyalaya, Vikaspuri, New Delhi-59. Rates quoted other than in format Annexure-A will be rejected.

The Sealed Bids received will be opened at 2.00 pm on 30.12.18. Note:- Incomplete Tender forms shall not be considered.

Yours faithfully

(Devender Kumar)

PRINCIPAL

Vikas Pud, New Delhi-69

केन्द्रीय विद्यालय विकासपुरी नई दिल्ली—110059

दिनांकः 31.12.2020

टिप्पणी

विषयः सुरक्षा, बागवानी तथा साफ-सफाई की सेवाओं के अनुबंध के एक माह के विस्तार करने के संदर्भ में।

विद्यालय सुरक्षा, बागवानी तथा साफ—सफाई रखरखाव की सेवाओं के अनुबंध मैसर्स रक्षक सिक्यूरिटीस प्राईवेट लिमिटेड, नई दिल्ली 110075 को दिया गया जोकि 31.12.2020 तक (एक वर्ष के विस्तार के साथ) मान्य था।

उक्त कार्यो हेतु अगली निविदाएँ आमंत्रित की जा चुकी है तथा उनकी प्रक्रिया में कुछ समय लगेगा तथा नई निविदाएँ के अनुसार अनुबंध माह फरवरी 2021 से किया जा सकता है।

अतः उपरोक्त परिस्थिति के मध्य नजर सुरक्षा, बागवानी साफ—सफाई तथा की सेवाओं के वर्तमान अनुबंध को एक माह (दिनांक 01.01.2021 से दिनांक 31.01.2021 तक) के विस्तार करने की अनुमित प्रदान करें।

अनुमोदनार्थ प्रस्तुत है।

्देवेन्द्र कुमार) भवार्त्र प्रमारका केंद्रीधविषासपूर्व प्रKV एक्स्स स्ट्रील

नई दिल्ली-58/New Delte

allwalm

(शीलबाला सिंह) सहायक आयुक्त

अध्यक्ष विद्वालका कार्याना कार्याने विद्यालका विद्यालका कार्या क

केन्द्रीय विद्यालय,विकासपुरी (प्रथम पाली) हस्तसालगाँव, पो.ऑ. उत्तमनगर नईदिल्ली-110059 Email -ID- kvvikaspuri59@gmail.com

केन्द्रीय विद्यालय रागतन

KendriyaVidyalaya ,Vikaspuri 1st Shift, Vill. Hastsal, P.O.Uttam Nagar, New Delhi-110059

1 -011-25376589, 25352668

Website:www.kvvikaspuri.edu.in

CBSE School Code-65565, Affiliation No. 2700029, Station Code-239, K.V. Code-1451

संदर्भ फा.1451/108/केवि/विकासपुरी/2018-19/248

दिनांक 07.12.18

M/s Rakshak Securitas Private Limited, T-5, Plot No. 12, Manish Plaza-III, Sector-10, Dwarka, New Delhi-110075.

TENDER DOCUMENT

Sub: "Inviting Bid for engaging Service Provider Firm for providing Manpower - SECURITY SERVICE (Watch and Ward)- through service contract.

Sir/Madam,

The Kendriya Vidyalaya, Vikaspuri, New Delhi-59 is functioning under Kendriya Vidyalaya Sangathan, New Delhi. Kendriya Vidyalaya Sangathan is a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

Sealed competitive Bids are invited by the Kendriya Vidyalaya, Vikaspuri New Delhi-59 from the reputed/registered Consultant / Service Provider Firm for providing Manpower - SECURITY SERVICES (Watch and Ward)- through service contract initially for a period of 01 (one) year w.e.f 01.07.2017, which may likely to be extended, as indicated below:

Α. Area of the Building:

Total School Building and Campus:

Total approx. 4 Acres campus having approximately 47 Class Rooms 15 other Rooms & 18 Toilets in Ground & other floors of the Vidyalaya Building, corridors, stairs, Principals quarter and open areas. Parties are advised to see the location.

Address/Location of the Building:

Kendriya Vidyalaya, Vikaspuri, Village Hastsal, Uttam Nagar, New Delhi-59

B. Man Power required:

SI. No	Category of Manpower	personnel	Minimum Qualifications or/and Experience	As per the following Shifts	Responsibilities
1.	SECURITY GUARDS (Watch and Ward)	06 (Six)	Understand Hindi language)	Shift I from 6.00 AM to 2.00 PM. Shift II from 2.00 PM to 10.00 PM. Shift III from 10.00 PM to 6.00 AM.	To provide Security the Vidyalaya Building & Staff Quarter and campus - Round the Clock Security Services are required 24x7

Note: Number of Personnel required may be increase as per Vidyalaya requirement



A. Quoted Price:

- (a) The Bidder shall quote unit rate which shall comprise of monthly remuneration, OTA rate, EPF & other statutory costs and Service Charges (including profit and administrative charges) in the format of quotation only attached (Annexure A) without changing/ modifying the Columns given in the Tender document. The rates quoted in any other format will not be accepted.
- (b) The service tax is not applicable to the school as per KVS.
- (c) The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment except the statutory provisions, if amended. In case of change in rate due to statutory provisions, only such change will be accepted and not any additional liability i.e. %age f profit/service charge/s etc. As such, the bidder while submitting the bis should specifically, quoted the rate etc. in this regard.
- (d) The Bidder shall deposit Rs. 20000/- (Rs. Twenty Thousands only) in the form of DD drawn in favour of <u>PRINCIPAL</u>, <u>KENDRIYA VIDYALAYA VIKASPURI</u> payable at New Delhi as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (e) Correction if any shall be made by crossing out, initialing, dating and rewriting.
- (f) The selected firm has to furnish performance security in the form of DD for an amount of Rs. 40000/- (Rs. Forty Thousands only) valid for fourteen months from the date of award of the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The earnest money shall be returned only after the Performance security is submitted by the Contracting Agency.
- (g) Telex or Facsimile Bids are not acceptable.
- Each Bidder must submit only one Bid.
- Validity of Bid: The Bid shall remain valid for a period not less than 01 year after the deadline fixed for submission of Bids.
- . Terms and Conditions:
- The remuneration shall be disbursed through Account Payee cheque to the manpower employed at Kendriya Vidyalaya, Vikaspuri New Delhi-59 premises in the presence of representative of the Kendriya Vidyalaya, Vikaspuri New Delhi-59 or its constituent.
- The Contracting Agency will ensure payment by the 5th of every succeeding month to their employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the monthly remuneration and OTA charges quoted without any deduction.
 - The Contracting Agency will submit the invoice/bill alongwith proof of disbursement in triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 supported with the following documents:-
 - (i) Details of disbursement made to the staff furnishing cheque details for each payment along with a copy of Bank passbook entry of individual account.
 - (ii) Proof of payment of statutory obligation such as EPF and any other applicable tax, if any.

The Contracting Agency will provide Identity Card containing name, father's name, Date of Birth PF & ESI A/c Numbers to all his employees deputed as per the format suggested by the Indenting Office valid for the period of contract.

The Contracting Agency shall comply with all statutory obligations. Minor variations as per actual calculation will be borne by the Indentor / Client

The normal office hours of Kendriya Vidyalaya, Vikaspuri New Delhi-59 is from 7.00 am to 6.00 pm. However, the Contracting Agency will provide the Security Services round the clock for all the days in a month according to the duty timing shown at pre-pages/above. Kendriya Vidyalaya,Vikaspuri New Delhi-59 reserves the right to request the services of additional/extra manpower. The Contracting agency will be compensated for the extra manpower provided by the Indenting Agency as per the rates quoted. (g)

All the manpower so provided must be in a unique well washed and pressed uniform and shoes. In case of absence on any working day, the monthly remuneration will be regulated as per (h)

Total Monthly Remuneration = Monthly remuneration -A₁ where $A_1 = Monthly remuneration$

X Nos. of days of absence Nos. of days in the month

- The Candidates/Manpower provided by the Contracting Agency shall be accepted only after (i) scrutiny by Kendriya Vidyalaya Vikaspuri, New Delhi-59. Therefore, minimum threefour bio-data shall be made available against each slot in each category. The candidate may be invited for personal discussion also. No Conveyance or any other charges will be paid by Kendriya Vidyalaya, Vikaspuri, New Delhi-59. In case, none is found suitable then additional bio-data shall be made available by the Contracting Agency, promptly i.e. within 24 hours. The replacement of a Candidate on account of absence /unsuitability for KV shall be made within 24 (i)
- The contracting Agency will be required to sign a contract with the Kendriya Vidyalaya, Vikaspuri New Delhi-59. The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Agreement.
- In case of any Loss, Theft / Sabotage caused by/attributable to the personnel (k) deployed, the Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to claim and recover damages from Contracting Agency. (I)

The antecedents of all the workers will be got verified from the police by the Contracting Agency before deployment for work.

- The Contracting Agency will deploy the experienced security guards who are (m) physically fit and mentally alert. The Contracting Agency will also ensure that the security guards/security supervisor is free from Aids or any other infectious disease before deployment for
- The Kendriya Vidyalaya, Vikaspuri New Delhi-59 shall provide a small guard room/space for (n) Security Supervisor and Security Guards deployed by the Contracting Agency. No name plate of agency shall be allowed on the room and nobody will be allowed to stay in the premises except the staff of Contracting Agency on duty. (0)

Payment to the Contracting agency will be released within 15 days from the date of the receipt of the invoice/bill.

7. Evaluation of Bid:

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

The bid will be treated as non-responsive if following documents are not attached:-(i) Attested copy of license obtained from the competent authority for running the business (a)

of private security agencies.

Brief profile of the company and evidence to establish that the bidder has successfully (b) executed contracts of similar nature and magnitude in the last 3 (three) years. (c)

Audited Balance Sheet & Profit and Loss Account.

List of clientele during last 3 years along with cost of assignment. (d) (e)

PAN No. and Current IT clearance certificate. (f)

Attested copy of proof of EPF & ESI registration.

Annual return of EPF with chalans of last 02 years. (g)

Annual returns of ESI with chalan for last 02 years (h)

Authorised Signatory

- UAN No. & IP No. of minimum 100 employees whose contribution has been made for (1) past 1 Year.
- The Bidder shall deposit Rs. 20000/- (Rs. Twenty Thousands only) in the form of a DD (9) drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA, VIKASPURI payable at NEW DELHI as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- Remuneration of staff, quoted below Central Govt. minimum wages applicable for Un-(ii) skilled, Semi-skilled, Skilled, Clerical and Non-technical supervisory staff, in the Govt. of NCT of Delhi shall render the Bid disqualified for evaluation. (iii)
- The evaluation will be done for all the items put together. Indenting Office will award the contract to the lowest evaluated responsive bidder.

8. Award of Contract:

- The Indentor will award the contract to the bidder whose Bid has been determined to (a) be substantially responsive and who has offered the lowest price as per para 7. (b)
- The Indentor reserves the right at the time of award of contract to increase or decrease the requirement of manpower indicated in para 2 above.
- The indentor prior to the expiration of the Bid validity period will notify the bidder whose (c) Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.
- (d) Notwithstanding the above, the Indentor reserves the right to accept or reject all Bids and to cancel the biding process and reject all Bids at any time prior to the award of the
- It has been observed that many of the Contracting agencies indulge in the illegal (e) practice of quoting impracticably low service charge and later deducting money from remunerations payable to the workers on award of the contract. Therefore The indenter reserves the right to reject a bid which has quoted zero or impracticably low service charge. Hence bidders are advised to quote appropriate service charges.

9. Last date and time of receipt of Bids

You are requested to submit the Sealed Bids super scribed on the Envelope as "Bids for providing SECURITY SERVICES "due on 30.12.2018 latest by 1:30 pm along with Earnest

The Indenter looks forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the Kendriya Vidyalaya, Vikaspuri , New Delhi-59. Rates quoted other than in format Annexure-A will be rejected.

The Sealed Bids received will be opened at 2.00 pm on 30.12.18. Note:- Incomplete Tender forms shall not be considered.

Yours faithfully

(Devender Kumar)

प्रजीत विक्ताराम्बा Vidyalaya

0 050000

K.V.VIKASPURI New Delhi-69

For RAKSHAK SECURITAS (P) LTD.

Authorised Signatory



केन्द्रीय विद्यालय विकासपुरी नई दिल्ली—110059

दिनांकः 31.12.2020

टिप्पणी

विषयः सुरक्षा, बागवानी तथा साफ-सफाई की सेवाओं के अनुबंध के एक माह के विस्तार करने के संदर्भ में।

विद्यालय सुरक्षा, बागवानी तथा साफ—सफाई रखरखाव की सेवाओं के अनुबंध मैसर्स रक्षक सिक्यूरिटीस प्राईवेट लिमिटेड, नई दिल्ली 110075 को दिया गया जोकि 31.12.2020 तक (एक वर्ष के विस्तार के साथ) मान्य था।

उक्त कार्यो हेतु अगली निविदाएँ आमंत्रित की जा चुकी है तथा उनकी प्रक्रिया में कुछ समय लगेगा तथा नई निविदाएँ के अनुसार अनुबंध माह फरवरी 2021 से किया जा सकता है।

अतः उपरोक्त परिस्थिति के मध्य नजर सुरक्षा, बागवानी साफ—सफाई तथा की सेवाओं के वर्तमान अनुबंध को एक माह (दिनांक 01.01.2021 से दिनांक 31.01.2021 तक) के विस्तार करने की अनुमति प्रदान करें।

अनुमोदनार्थ प्रस्तुत है।

देवेन्द्र कुमार)

विमेदीयविमासपुरीयारिकारसस्य प्रियोण नई विन्दी-58/New Delin Main

(शीलबाला सिंह) सहायक आयुक्त

अध्यक्ष विद्यालया कार्याता नामिति वि. प्रत्येषियोवे विद्याविकासपुरिष्णा समुद्रिष्ण (Vikau)

नई दिल्ली-59/New Delhi-59

न्द्रीय विद्यालय,विकासपुरी (प्रथम पाली) हस्तसालगॉव, पो.ऑ. उत्तमनगर,नईदिल्ली—110059 Email -ID- kvvikaspuri59@gmail.com

KendriyaVidyalaya ,Vikaspuri 1st Shift, Vill. Hastsal, P.O.Uttam Nagar, New Delhi-110059

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25376589, 25352668

Website:www.kvvikaspuri.edu.in

CBSE School Code-65565, Affiliation No. 2700029, Station Code-239, K.V. Code-1451 संदर्भ फा.1451 / 108 / केवि / विकासपुरी / 2018-19 / 254 - 256 दिनांक 07.12.18

1. M/s Rakshak Securitas Private Limited, T-5, Plot No.12, Manish Plaza-III, Sector-10, Dwarka, New Delhi-110075. ーング

वेल्दीय विद्यालय प्रगठन

2. M/s Rapid Solutions, D-252, Madhu Vihar, New Delhi-110059 - 255

 M/s Stallion Security & Services, S-208, Tirupati Plaza, Pocket-4, Plot No.11, Sector-11, Dwarks, New Delhi-110075. —256

TENDER DOCUMENT

Sub: "Inviting Bid for engaging Service Provider Firm for providing Manpower - "House Keeping" (CLEANING/SWEEPING JOBS)- through service contract.

Sir/Madam,

The Kendriya Vidyalaya, Vikaspuri, New Delhi-59 is functioning under Kendriya Vidyalaya Sangathan, New Delhi. Kendriya Vidyalaya Sangathan is a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

- 2. Sealed competitive Bids are invited by the Kendriya Vidyalaya, Vikaspuri New Delhi-59 from the reputed/registered Consultant / Service Provider Firm for providing Manpower -"House Keeping" (CLEANING/SWEEPING JOBS) - through service contract initially for a period of 01 (one) year w.e.f 01.01.2019, which may likely to be extended, as indicated below:
- A. Area of the Building :

Total School Building and Campus:

Total approx. 4 Acres campus having approximately 47 Class Rooms 15 other Rooms & 18 Toilets in Ground & other floors of the Vidyalaya Building, corridors, stairs, Principals quarter and open areas. Parties are advised to see the location.

Address/Location of the Building:

Kendriya Vidyalaya, Vikaspuri, Village Hastsal, Uttam Nagar,New Delhi-59

B. Man Power required:

SI. No	Category of Manpower	Number of personnel required in the Shifts	Minimum Qualifications or/and Experience	As per the following Shifts	Responsibilities	
1.	Workers for cleanliness	04* (Five)	Primary Standard (Able to speak/ understand	<u>Shift I</u> from 6.300 AM to 2.30 PM.	To clean the Vidyalaya premise i.e. Ground, Toilet	
2.	Workers for cleanliness	03 (Three)	Hindi language)	Shift II from 11.00 PM to 07.00 PM.	, rooms etc. as per scope of work	

Note: Number of Personnel required may be increase or decrease as per Vidyalaya requirement

Quoted Price:

The Bidder shall quote comprise unit rate which shall monthly remuneration. OTA rate. EPF & other statutory costs and Service Charges (including profit and administrative charges) in the format of quotation only attached (Annexure - A) without changing/ modifying the Columns given in the Tender document. The rates quoted in any other format will not be accepted.

- (b) The service tax is not applicable to the school as per KVS rules.
- (c) The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment except the statutory provisions, if amended. In case of change in rate due to statutory provisions, only such change will be accepted and not any additional liability i.e. %age f profit/service charge/s etc. As such, the bidder while submitting the bis should specifically, quoted the rate etc. in this regard.
- (d) The Bidder shall deposit Rs.20000/- (Rs. Twenty Thousands only) in the form of DD drawn in favour of <u>PRINCIPAL</u>, <u>KENDRIYA VIDYALAYA VIKASPURI</u> payable at New Delhi as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (e) Correction if any shall be made by crossing out, initialing, dating and rewriting.
- of Rs.50000/-(Rupees Fifty Thousand only) valid for fourteen months from the date of award of the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The earnest money shall be returned only after the Performance security is submitted by the Contracting Agency.
- (g) Telex or Facsimile Bids are not acceptable.
- Each Bidder must submit only one Bid.
- 5. Validity of Bid: The Bid shall remain valid for a period not less than 01 year after the deadline fixed for submission of Bids.
- 6. Terms and Conditions:
- (a) The remuneration shall be disbursed through Account Payee cheque/RTGS to the manpower employed at Kendriya Vidyalaya, Vikaspuri New Delhi-59 premises in the presence of representative of the Kendriya Vidyalaya, Vikaspuri New Delhi-59 or its constituent.
- (b) The Contracting Agency will ensure payment by the 5th of every succeeding month to their employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the monthly remuneration and OTA charges quoted without any deduction.
- (c) The Contracting Agency will submit the invoice/bill alongwith proof of disbursement in triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 supported with the following documents:-
 - (i) Details of disbursement made to the staff furnishing cheque details for each payment along with a copy of Bank passbook entry of individual account.
 - (ii) Proof of payment of statutory obligation such as EPF and any other applicable tax, if any.

The Contracting Agency will provide Identity Card containing name, father's name, Date of Birth PF & ESI A/c Numbers to all his employees deputed as per the format suggested by the Indenting Office valid for the period of contract.

The Contracting Agency shall comply with all statutory obligations. Minor variations as per

actual calculation will be borne by the Indentor / Client.

The normal office hours of Kendriya Vidyalaya. Vikaspuri New Delhi-59 is from 7.00 am to 6.00 pm However, the Contracting Agency will provide the Workers for Cleanliness for all the days in a month according to the duty timing shown at pre-pages/above. Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to request the services of additional/extra manpower. The Contracting agency will be compensated for the extra manpower provided by the Indenting Agency as per the rates quoted.

All the manpower so provided must be in a unique well washed and pressed uniform and

shoes

(2)

In case of absence on any working day, the monthly remuneration will be regulated as per (h) the following formula: Total Monthly Remuneration = Monthly remuneration -A:

X Nos. of days of absence where $A_1 = Monthly remuneration$

Nos. of days in the month

- The Candidates/Manpower provided by the Contracting Agency shall be (i) accepted only after scrutiny by Kendriya Vidyalaya Vikaspuri, New Delhi-59. Therefore, minimum three-four bio-data shall be made available against each slot in each category. The candidate may be invited for personal discussion also. No Conveyance or any other charges will be paid by Kendriya Vidyalaya, Vikaspuri, New Delhi-59. In case, none is found suitable then additional bio-data shall be made available by the Contracting Agency, promptly i.e. within 24 hours. The replacement of a Candidate on account of absence /unsuitability for KV shall be made within 24 hours.
 - The contracting Agency will be required to sign a contract with the Kendriya (i) Vidyalaya, Vikaspuri New Delhi-59
 - . The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Model Agreement.
 - In case of any Loss, Theft / Sabotage caused by/attributable to the personnel (k) deployed, the Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to claim and recover damages from Contracting Agency.

(1) The antecedents of all the workers will be got verified from the police by the

Contracting Agency before deployment for work.

(m)The Contracting Agency will deploy the Workers for cleanliness who are below the age of 50 years as well as physically fit and mentally alert. The Contracting Agency will also ensure that the Workers for cleanliness /supervisor is free from Aids or any other infectious disease before deployment for work.

The Kendriya Vidyalaya, Vikaspuri New Delhi-59 shall provide a small room/space Workers for (n) cleanliness /supervisor deployed by the Contracting Agency. No name plate of agency shall be allowed on the room and nobody will be allowed to stay in the office except the staff of

Contracting Agency on duty.

Payment to the Contracting agency will be released within 15 days from the date of the (0) receipt of the invoice/bill.

The contractor shall comply with all the laws and regulations applicable in the matter of such (p) workers as are engaged by it. He shall provide them all latest equipment and implements for manual work including troughs, trolleys, wipers, boots, gloves and aprons, so as to ensure their

The contractors staff shall not disturb the employees of the Vidalaya or make any sort of noise in (q) the school premises. The contractors workers shall be polite, courteous, well behaved and honest. The contractor shall be fully responsible and liable for any theft, burglary, fire or any other

mischievous deed done by its workers. The contractors workers shall not enter into any unlawful activity within the KV premises and shall have a good moral character. Material for cleanliness to be used will be provided by the vidyalaya as per the requirement.

Work will have to be got done in the following way:-

- Sweeping of entire area of the building and surroundings of building and collection of all iwaste material and disposal of the same as per instructions
- Cleaning of the floor area with wet floor dusters and detergent disinfectants etc. once in ii) the morning before opening the office and thereafter every 2 hours specially in the areas like comidors, stairs and reception etc. praying of flit/anti-termite treatment & rodent control etc. are to be made daily and whenever necessary, for keeping the rooms/sections free from mosquitoes, flies, termite/pests/rats etc.
- Cleaning and washing of toilets and urinals using deodorants, detergent and disinfectants iii) in the morning after Interval of 1st Shift and again in the starting of 2nd shift and interval of 2nd shift and evening.
- V) Sweeping and cleaning of open areas, roads, passage, lawns, Recourse/meeting halls/canteen etc. within the boundary of the Vidyalaya wall surroundings to this building.
- 'Regular dusting/cleaning of office furniture (table and chair) and Equipment's, VI) telephones, book cases, filing cabinets, almirahs and doors and windows including removal of cobwebs every day.
- Provisions of soap and liquid soap of in the toilets and placing sufficient quantity of VII) naphthalene balls/cakes and odonil cakes in the urinals. The Contracting Agency will ensure that the toiletries mentioned above are always available near each washbasin in the building.
- List of items/cleaning material required may be submitted in Office/ In-charge cleaning in viii)
- The choking of the sanitary installations e.g. w.c's Traps, Bottle traps, ix) gully traps etc. is to be cleared within 24 hours of noticing the complaint.
- All complaints of leakage in the Urinals pipes etc. are also to be attended within 24 hours. X)

(t) . ITEMS OF WORK TO BE DONE ONCE IN A WEEK

- Washing and Scrubbing of floor areas with detergents and dirt removing agent. i)
- Cleaning of sanitary wares, without damaging their shines. ii)
- Removing stains from floors, doors and partitions by using surf or any Suitable detergent III) as are found necessary without leaving any undesirable post cleaning marks.
- Cleaning of filled surfaces in the corridors and staircases. iv)
- Cleaning of water coolers, desert coolers.
- Polishing of name plates and number plates with brasso (on each floor) vi) And cleaning of all other name plates/Boards.
- Dusting and cleaning of fans, electrical fittings, window panes with glass cleaning V) chemical/agents and cleaning of partition, paneling etc.Including removal of cobwebs.

7. Evaluation of Bid:

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

- The bid will be treated as non-responsive if following documents are not attached :-Attested copy of license obtained from the competent authority for running the business (a)
- Brief profile of the company and evidence to establish that the bidder has successfully (b) executed contracts of similar nature and magnitude in the last 3 (three) years.
- Audited Balance Sheet & Profit and Loss Account. (c) (d)
- List of clientele during last 3 years along with cost of assignment. (e)
- PAN No. and Current IT clearance certificate.

- Attested copy of proof of EPF & ESI registration.
- Annual return of EPF with chalans of last 02 years. (g)
- Annual returns of ESI with chalan for last 02 years. (h)
- UAN No. & IP No. of minimum 100 employees whose contribution has been made for (i)
- The Bidder shall deposit Rs. 20000/- (Rs. Twenty Thousands only) in the form of a DD (g) drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA, VIKASPURI payable at NEW DELHI as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract. (ii)

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- Remuneration of staff, quoted below Central Govt. minimum wages applicable for Unskilled, Semi-skilled, Skilled, Clerical and Non-technical supervisory staff, in the Govt. of NCT of Delhi shall render the Bid disqualified for evaluation.
- The evaluation will be done for all the items put together. Indenting Office will (iii) the contract to the lowest evaluated responsive bidder. award

Award of Contract: 8.

- The Indentor will award the contract to the bidder whose Bid has been determined to (a) be substantially responsive and who has offered the lowest price as per para 7.
- The Indentor reserves the right at the time of award of contract to increase or (b) decrease the requirement of manpower indicated in para 2 above.
- The indentor prior to the expiration of the Bid validity period will notify the bidder (c) whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.
- Notwithstanding the above, the Indentor reserves the right to accept or reject all Bids (d) and to cancel the biding process and reject all Bids at any time prior to the award of the contract.
- It has been observed that many of the Contracting agencies indulge in the illegal (e) practice of quoting impracticably low service charge and later deducting money from remunerations payable to the workers on award of the contract. Therefore The indenter reserves the right to reject a bid which has quoted zero or impracticably low service charge. Hence bidders are advised to quote appropriate service charges.

9 Last date and time of receipt of Bids

You are requested to submit the Sealed Bids super scribed on the Envelope as "Bids for providing House Keeping SERVICES "due on 30.12.2018 latest by 1:30 pm along with

The Indenter looks forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the Kendriya Vidyalaya, Vikaspuri, New Delhi-59. Rates quoted other than in format Annexure-A will be rejected.

The Sealed Bids received will be opened at 2.00 pm on 30.12.18. Note:- Incomplete Tender forms shall not be considered.

Yours faithfully 200000011

(Devender Kumar)

PRINCIPALDA

and K.V.VIKASPURTIVALANA विकासपुरी, नई विल्ली-59 Vikas Pud, New Delhi-69

केन्द्रीय विद्यालय,विकासपुरी हस्तसालगॉव, पो.ऑ. उत्तमनगर,नईदिल्ली—110059 Email –ID- kvvikaspuri59@gmail.com KendriyaVidyalaya ,Vikaspuri , Vill. Hastsal, P.O.Uttam Nagar, New Delhi-110059

3-011-25376589, 25352668

Website:www.kvvikaspuri.edu.in

CBSE School Code-65565, Affiliation No. 2700029, Station Code-239, K.V. Code-1451

केलीय विद्यालय संगठन

संदर्भ फा.1451/108/केवि/विकासपुरी/2020-21/098/06

दिनांक 08.12.2020

M/s Rakshak Securitas Private Limited, T-5, Plot No. 12, Manish Plaza-III, Sector-10, Dwarka, New Delhi-110075. 098

2. M/s Rapid Solutions,D-252,Madhu Vihar, New Delhi-110059 ᢦ৭৭

3. M/s Stallion Security & Services, S-208, Tirupati Plaza, Pocket-4, Plot No.11, Sector-11, Dwarks, New Delhi-110075. \

4. M/s H.K.Professional Pvt. Ltd. 34/40, Basement, Old Rajinder Nagar, New Delhi-110060 lo

5. M/s Vikas Joshi Security Agency, Cabin No. D3,B/156, New Ashok Nagar, Delhi, East Delhi-110096 102

6. M/s A.K.Bhutani Security Agency, 18/B,Bazarmarg Old Rajender Nagar, New Delhi-110060

7. M/s Professional, 2nd Floor, 33/38, Rajinder Nagar, Delhi-110060

8. M/s R.D.Facilities management Pvt. Ltd,345/1,Second Floor, Shivaji Market, Pitampura, Delhi-110034 (0)

 M/s Amiable Space Solutions Pvt. Ltd., Plot No., 14-A/33, Basement W.E.A. Channa market, Karol Bagh. New Delhi-110005 \ \oldot 6

TENDER DOCUMENT

Sub: "Inviting Bid for engaging Service Provider Firm for providing Manpower "Gardening Services" - through service contract.

Sir/Madam.

The Kendriya Vidyalaya, Vikaspuri, New Delhi-59 is functioning under Kendriya Vidyalaya Sangathan, New Delhi. Kendriya Vidyalaya Sangathan is a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

- Sealed competitive Bids are invited by the Kendriya Vidyalaya, Vikaspuri New Delhi-59 from the reputed/registered Consultant / Service Provider Firm for providing Manpower - Gardening SERVICE - through service contract initially for a period of 01 (one) year w.e.f 01.01.2021, which may likely to be extended, as indicated below:
- A. Address/Location of the Vidyalaya:

Kendriya Vidyalaya, Vikaspuri, Village Hastsal, Uttam Nagar,New Delhi-59

B. Man Power required:

SI.	Category of	Number of	NA:-:		
No	Manpower	personnel required in the Shifts	Minimum Qualifications or/and Experience	As per the following Shifts	Responsibilities
1.	Gardner	ordner 02(Two)	Middle Standard or (Able to speak Hindi language)	from 7.00 AM to 3.00 PM.	Provide Gardening & Campus Beautification Service for the entire Campus.

1

The Bidder shall quote unit rate which shall comprise of monthly remune OTA rate, EPF & other statutory costs and Service Charges (including property) in the formula of Quoted Price: administrative charges) in the format of quotation only attached (Annexure - A) administrative charges, in the Tender document. The rates quoted in any changing/ modifying the Columns given in the Tender document. The service tax is not applicable to the school as per KVS.

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format will not be accepted.

- The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate quoted shall be fixed for the duration of the contract and shall not be subject to adjusting the rate of except the statutory provisions, if amended. In case of change in rate due to statutory provisions, if amended and not any additional liability i.e. %age for statutory provisions. (b) except the statutory provisions, if amended, in case of orange in the bidder while submitting the his should specifically guoted the only such change will be accepted and not any additionally such change will be accepted and not any accepted and not accepted any accepted accepted any accepted accepted any accepted accepted any accepted any accepted accepted any accepted accepted accepted any accepted accepted accepted accepted accepted accepted accepted any accepted ac
- The Bidder shall deposit Rs. 15000/- (Rs. Fifteen Thousands only) in the form of DD drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA VIKASPURI payable at New Delhi as earnest money along with the Bid. The earnest money shall be returned to the (d) unsuccessful bidders after the award of the contract.
- Correction if any shall be made by crossing out, initialing, dating and rewriting. (e)
- The selected firm has to furnish performance security in the form of DD for an amount of Rs.20000/-(Rupees Twenty Thousand only) valid for fourteen months from the date of award of the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The earnest money shall be returned only after the Performance security is submitted by the Contracting Agency.
- Telex or Facsimile Bids are not acceptable. (g)
- Each Bidder must submit only one Bid. 4.
- Validity of Bid: The Bid shall remain valid for a period not less than 01 year after the 5. fixed for submission of Bids.
- 6. Terms and Conditions:
- (a) The remuneration shall be disbursed through Account Payee cheque/RTGS to the manpower employed at Kendriya Vidyalaya, Vikaspuri New Delhi-59 premises in the presence of representative of the Kendriya Vidyalaya, Vikaspuri New Delhi-59 or its constituent. (b)

employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the monthly remuneration and OTA charges quoted without any deduction. (c) The Contracting Agency will submit the invoice/bill alongwith proof of disbursement in triplicate after making the payment to the

triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 supported with the following New Delhi-59 supported with the following documents :-Details of disbursement made to the staff furnishing cheque details for each payment along with a copy of Bank passes.

along with a copy of Bank passbook entry of individual account. (ii)

Proof of payment of statutory obligation such as EPF and any other applicable tax, if any. The Contracting Agency will provide Identity Card containing name, father's name, Date of Birth PF & ESI A/c Numbers to all big (d)

of Birth PF & ESI A/c Numbers to all his employees deputed as per the format suggested by the Indenting Office valid for the period of by the Indenting Office valid for the period of contract. The Contracting Agency shall comply with all statutory obligations. Minor variations as per actual calculation will be borne by the Indentor / Client (e) actual calculation will be borne by the Indentor / Client.

(g)

The normal office hours of Kendriya Vidyalaya Vikaspuri New Delhi-59 is from 7 00 am to 6.00 pm. However, the Contracting Agency will provide the Gardening Services from 07.00 am to 03.00 pm for all the days except sunday in a month according to the duty timing shown at prepages/above Kendriya Vidyalaya Vikaspuri New Delhi-59 reserves the right to request the services of additional/extra manpower. The Contracting agency will be compensated for the extra manpower provided by the Indenting Agency as per the rates quoted

All the manpower so provided must be in a unique well washed and pressed uniform and shoes.

In case of absence on any working day, the monthly remuneration will be regulated as per (h) the following formula: Total Monthly Remuneration = Monthly remuneration -A. where A₁ = Monthly remuneration X Nos. of days of absence

- Nos. of days in the month The Candidates/Manpower provided by the Contracting Agency shall be (i) accepted only after scrutiny by Kendriya Vidyalaya Vikaspuri, New Delhi-59. Therefore minimum three-four bio-data shall be made available against each slot in each category. The candidate may be invited for personal discussion also. No Conveyance or any other charges will be paid by Kendriya Vidyalaya, Vikaspuri, New Delhi-59. In case, none is found suitable then additional bio-data shall be made available by the Contracting Agency, promptly i.e. within 24 hours. The replacement of a Candidate on account of absence /unsuitability for KV shall be made within 24 hours.
- (i) The contracting Agency will be required to sign a contract with the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the Model Contract enclosed for ready reference. The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Model Agreement.
- In case of any Loss, Theft / Sabotage caused by/attributable to the personnel (k) deployed, the Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to claim and recover damages from Contracting Agency.
- The antecedents of all the workers will be got verified from the police by the (1) Contracting Agency before deployment for work. (m)
- The Contracting Agency will deploy the experienced Gardner physically fit and mentally alert. The Contracting Agency will also ensure that the Gardner is free other infectious disease before deployment for work. from Aids or any (p)
- Payment to the Contracting agency will be released within 15 days from the date of the receipt (p)
- Uniform and Bonus will be paid by the Agency(Service Providing Agency).
- The Work will be supervised by Agency (Service Providing Agency)as per the directions (q) of the Vidyalaya.

7. Evaluation of Bid:

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

- (a)
- The bid will be treated as non-responsive if following documents are not attached:-Attested copy of license obtained from the competent authority for running the business (b)
- Brief profile of the company and evidence to establish that the bidder has successfully executed contracts of similar nature and magnitude in the last 3 (three) years. (c)
- Audited Balance Sheet & Profit and Loss Account.

List of clientele during last 3 years along with cost of assignment

- PAN No. and Current IT clearance certificate.
- Attested copy of proof of EPF & ESI registration. (d)

(e)

Annual return of EPF with chalans of last 02 years. (f) (g)

Annual returns of ESI with chalan for last UZ years.

Annual returns of ESI with chalan for last UZ years.

UAN No. & IP No. of minimum 100 employees whose contribution has been made for UAN No. & IP No. of minimum 100 employees past 1 Year.
The Bidder shall deposit Rs. 15000/- (Rs. Fifteen Thousands only) in the form of a DD
The Bidder shall deposit Rs. 15000/- (Rs. Fifteen Thousands only) in the form of a DD (h)

The Bidder shall deposit Rs. 15000/- (Ks. rineeri Thousands only) in the form of a Do drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA, VIKASPURI payable at drawn in favour of PRINCIPAL, NEINDINIA vid. The earnest money shall be returned NEW DELHI as earnest money along with the Bid. The earnest money shall be returned (g) to the unsuccessful bidders after the award of the contract. Remuneration of staff, quoted below Central Govt. minimum wages applicable for Un-

skilled, Semi-skilled, Skilled, Clerical and Non-technical supervisory staff, in the Govt. of NCT of Delhi shall render the Bid disqualified for evaluation. (ii)

The evaluation will be done for all the items put together. Indenting Office will award the contract to the lowest evaluated responsive bidder. (iii)

Award of Contract: 8.

The Indenter will award the contract to the bidder whose Bid has been determined to be (a) substantially responsive and who has offered the lowest price as per para 7.

The Indenter reserves the right at the time of award of contract to increase or decrease (b) the requirement of manpower indicated in para 2 above.

The indenter prior to the expiration of the Bid validity period will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.

- Notwithstanding the above, the Indenter reserves the right to accept or reject all Bids and (d) to cancel the biding process and reject all Bids at any time prior to the award of the
- It has been observed that many of the Contracting agencies indulge in the illegal practice (e) of quoting impracticably low service charge and later deducting money from remunerations payable to the workers on award of the contract. Therefore The indenter reserves the right to reject a bid which has quoted zero or impracticably low service charge. Hence bidders are advised to quote appropriate service charges.

9 Last date and time of receipt of Bids

You are requested to submit the Sealed Bids super scribed on the Envelope as "Bids for providing GARDENING SERVICES in K.V.Vikaspuri" due on 28.12.2020 latest by 1:30

pm along with Earnest Money.

The Indenter looks forward to receive the Bid in the format of Bid attached only and appreciate. The Indenter looks forward to receive the Dia in the lorinat of Did attached only and appreciate the interest of the service provider in the Kendriya Vidyalaya,Vikaspuri , New Delhi-59. Rates

The Sealed Bids received will be opened at 2.00 pm on 28.12.2020. Note:- Incomplete Tender forms shall not be considered.

Yours faithfully

(Devender Kumar)

PRINCIPAL

विकास पूरी, नई बिस्की-50

Vikas Puri, New Dethi-59

केन्द्रीय विद्यालय,विकासपुरी हस्तसालगॉव, पो.ऑ. उत्तमनगर,नईदिल्ली—110059 Email -ID- kvvikaspuri59@gmail.com KendriyaVidyalaya ,Vikaspuri, Vill. Hastsal, P.O.Uttam Nagar, New Delhi-110059

☎ -011-25376589, 25332668

Website:www.kvvikaspuri.edu.in

CBSE School Code-65565, Affiliation No. 2700029, Station Code-239, K.V. Code-1451

दिनांक 05.12.2020

संदर्भ फा.1451 / 108 / कंवि / विकासपुरी / 2020-21 / ० ६५ - ० ९ ।

1. M/s Rakshak Securitas Private Limited, T-5, Plot No.12, Manish Plaza-III, Sector-10, Dwarka, New Delhi-110075.083

के-दीव विशासम संगठन

2. M/s Rapid Solutions, D-252, Madhu Vihar, New Delhi-110059 084 3. M/s Stallion Security & Services, S-208, Tirupati Plaza, Pocket-4, Plot No.11, Sector-11, Dwarks,

New Delhi-110075. 085 4. M/s H.K.Professional Pvt. Ltd. 34/40,Basement, Old Rajinder Nagar, New Delhi-110060 086

5. M/s Vikas Joshi Security Agency, Cabin No. D3,B/156, New Ashok nagar, Delhi, East Delhi-110096 087

6. M/s A.K.Bhutani Security Agency, 18/B, Bazarmarg Old Rajender Nagar, New Delhi-110060 - 088

7. M/s Professional. 2nd Floor, 33/38, Rajinder Nagar, Delhi-110060 089

8. M/s R.D.Facilities management Pvt. Ltd,345/1,Second Floor, Shivaji Market, Pitampura, Delhi-110034 090

9. M/s Amiable Space Solutions Pvt. Ltd., Plot No., 14-A/33, Basement W.E.A. Channa market, Karol Bagh, New Delhi-110005 CQ1

TENDER DOCUMENT

Sub: "Inviting Bid for engaging Service Provider Firm for providing Manpower - "House Keeping" (CLEANING/SWEEPING JOBS)- through service contract.

Sir/Madam.

The Kendriya Vidyalaya, Vikaspuri, New Delhi-59 is functioning under Kendriya Vidyalaya Sangathan, New Delhi. Kendriya Vidyalaya Sangathan is a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

Sealed competitive Bids are invited by the Kendriya Vidyalaya, Vikaspuri New Delhi-2. 59 from the reputed/registered Consultant / Service Provider Firm for providing Manpower -"House Keeping" (CLEANING/SWEEPING JOBS)- through service contract initially for a period of 01 (one) year w.e.f 01.01.2021, which may likely to be extended, as indicated below:

A. Area of the Building:

Total School Building and Campus:

Total approx. 4 Acres campus having approximately 47 Class Rooms 15 other Rooms & 18 Toilets in Ground & other floors of the Vidyalaya Building, corridors, stairs, Principals quarter and open areas. Parties are advised to see the location.

Address/Location of the Building:

Kendriya Vidyalaya, Vikaspuri. Village Hastsal, Uttam Nagar, New Delhi-59

B. M SI. No	Man Power requ Category of Manpower	Number of personnel required in the Shifts	Willimman	As per the following Shifts	Responsibilities
1.	Workers for cleanliness	04* (Five)	Primary Standard (Able to speak/ understand	<u>Shift I</u> from 6.300 AM to 2.30 PM.	To clean the Vidyalaya premises i.e. Ground, Toilets
2.	Workers for cleanliness	03 (Three)	Hindi language)	Shift II from 11.00 PM to 07.00 PM.	, rooms etc. as per scope of work

Note: Number of Personnel required may be increase or decrease as per Vidyalaya requirement

- 3. Quoted Price:
- The Bidder which shall comprise shall (a) quote rate unit monthly other statutory remuneration. OTA rate. EPF & Service Charges (including profit and administrative charges) in the format of quotation only attached (Annexure - A) without changing/ modifying the Columns given in the Tender document. The rates quoted in any other format will not be accepted.
- (b) The service tax is not applicable to the school as per KVS rules.
- (c) The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment except the statutory provisions, if amended. In case of change in rate due to statutory provisions, only such change will be accepted and not any additional liability i.e. %age f profit/service charge/s etc. As such, the bidder while submitting the bis should specifically, quoted the rate etc. in this regard.
- (d) The Bidder shall deposit Rs.25000/- (Rs. Twenty Five Thousands only) in the form of DD drawn in favour of <u>PRINCIPAL</u>, <u>KENDRIYA VIDYALAYA VIKASPURI</u> payable at New Delhi as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (e) Correction if any shall be made by crossing out, initialing, dating and rewriting.
- (f) The selected firm has to furnish performance security in the form of DD for an amount of Rs.50000/-(Rupees Fifty Thousand only) valid for fourteen months from the date of award of the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The earnest money shall be returned only after the Performance security is submitted by the Contracting Agency.
- (g) Telex or Facsimile Bids are not acceptable.
- Each Bidder must submit only one Bid.
- Validity of Bid: The Bid shall remain valid for a period not less than 01 year after the deadline fixed for submission of Bids.

Terms and Conditions:

(11)

The remuneration shall be disbursed through Account Payee cheque/RTGS to the manpower employed at Kendriya Vidyalaya,Vikaspuri New Delhi-59 premises in the presence of representative of the Kendriya Vidyalaya, Vikaspuri New Delhi-59 or its constituent.

The Contracting Agency will ensure payment by the 5^{th} of every succeeding month to their employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the (b) monthly remuneration and OTA charges quoted without any deduction.

The Contracting Agency will submit the invoice/bill alongwith proof of disbursement in triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri (c) New Delhi-59 supported with the following documents:-

Details of disbursement made to the staff furnishing cheque details for each payment along with a copy of Bank passbook entry of individual account.

Proof of payment of statutory obligation such as EPF and any other applicable tax, if (ii)

The Contracting Agency will provide Identity Card containing name, father's name, Date of Birth PF & ESI A/c Numbers to all his employees deputed as per the format suggested (d) by the Indenting Office valid for the period of contract.

The Contracting Agency shall comply with all statutory obligations. Minor variations as per (e) actual calculation will be borne by the Indentor / Client.

The normal office hours of Kendriya Vidyalaya, Vikaspuri New Delhi-59 is from 7.00 am to (f) 6.00 pm. However, the Contracting Agency will provide the Workers for Cleanliness for all the days in a month according to the duty timing shown at pre-pages/above. Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to request the services of additional/extra manpower. The Contracting agency will be compensated for the extra manpower provided by the Indenting Agency as per the rates quoted.

All the manpower so provided must be in a unique well washed and pressed uniform and shoes.

In case of absence on any working day, the monthly remuneration will be regulated as per the following formula: Total Monthly Remuneration = Monthly remuneration -A₁ where $A_1 = Monthly remuneration$ X Nos. of days of absence

Nos. of days in the month The Candidates/Manpower provided by the Contracting Agency shall be accepted only after scrutiny by Kendriya Vidyalaya Vikaspuri, New Delhi-59. Therefore, minimum three-four bio-data shall be made available against each slot in each category. The candidate may be invited for personal discussion also. No Conveyance or any other charges will be paid by Kendriya Vidyalaya, Vikaspuri, New Delhi-59. In case, none is found suitable then additional bio-data shall be made available by the Contracting Agency, promptly i.e. within 24 hours. The replacement of a Candidate on account of absence /unsuitability for KV shall be made within 24 hours.

The contracting Agency will be required to sign a contract with the Kendriya Vidyalaya, Vikaspuri New Delhi-59

. The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Model Agreement.

In case of any Loss, Theft / Sabotage caused by/attributable to the personnel (k) deployed, the Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to claim and recover damages from Contracting Agency. (1)

The antecedents of all the workers will be got verified from the police by the Contracting Agency before deployment for work.

The Contracting Agency will deploy the Workers for cleanliness who are below the age of The Contracting Agency will deploy the VVolkers for clearly Agency will also ensure the years as well as physically fit and mentally alert. The Contracting Agency will also ensure they will be a supply of the contracting Agency will also ensure they will be a supply of the contracting Agency will also ensure they will be a supply of the contracting Agency will also ensure they will be a supply of the contracting Agency will also ensure they will be a supply of the contracting Agency will also ensure they will be a supply of the contracting Agency will also ensure they are the contracting Agency will also ensure they are they are the contracting Agency will also ensure they are they are they are the contracting Agency will be a supply of the contraction and the contraction and the contraction agency will be a supply of the contraction and the contraction agency will be a su years as well as physically fit and mentally alert. The Contraction of the Workers for cleanliness /supervisor is free from Aids or any other infectious disease before the Workers for cleanliness /supervisor is free from Aids or any other infectious disease before (m)

....4.....

deployment for work. The Kendriya Vidyalaya, Vikaspuri New Delhi-59 shall provide a small room/space Workers for cleanliness /supervisor deployed by the Contracting Agency. No name plate of agency shall deployment for work. be allowed on the room and nobody will be allowed to stay in the office except the staff of (n)

Contracting Agency on duty.

Payment to the Contracting agency will be released within 15 days from the date of the (0)

The contractor shall comply with all the laws and regulations applicable in the matter of such workers as are engaged by it. He shall provide them all latest equipment and implements for manual work including troughs, trolleys, wipers, boots, gloves and aprons, so as to ensure their (p)

The contractors staff shall not disturb the employees of the Vidalaya or make any sort of noise in the school premises. The contractors workers shall be polite, courteous, well behaved and (9) honest. The contractor shall be fully responsible and liable for any theft, burglary, fire or any other mischievous deed done by its workers. The contractors workers shall not enter into any unlawful activity within the KV premises and shall have a good moral character.

Material for cleanliness to be used will be provided by the vidyalaya as per the requirement. (r)

Work will have to be got done in the following way:-(s)

Sweeping of entire area of the building and surroundings of building and collection of all i) waste material and disposal of the same as per instructions of the KVS.

Cleaning of the floor area with wet floor dusters and detergent disinfectants etc. once in the morning before opening the office and thereafter every 2 hours specially in the areas ii) like corridors, stairs and reception etc. praying of flit/anti-termite treatment & rodent control etc. are to be made daily and whenever necessary, for keeping the rooms/sections free from mosquitoes, flies, termite/pests/rats etc.

Cleaning and washing of toilets and urinals using deodorants, detergent and disinfectants in the morning after Interval of 1st Shift and again in the starting of 2nd shift and interval of iii)

2nd shift and evening.

Sweeping and cleaning of open areas, roads, passage, lawns, Recourse/meeting V) halls/canteen etc. within the boundary of the Vidyalaya wall surroundings to this building.

'Regular dusting/cleaning of office furniture (table and chair) and Equipment's, telephones, book cases, filing cabinets, almirahs and doors and windows including vi)

removal of cobwebs every day.

Provisions of soap and liquid soap of in the toilets and placing sufficient quantity of naphthalene balls/cakes and odonil cakes in the urinals. The Contracting Agency will vii) ensure that the toiletries mentioned above are always available near each washbasin in the building.

List of items/cleaning material required may be submitted in Office/ In-charge cleaning in viii)

due time.

The choking of the sanitary installations e.g. w.c's Traps, Bottle traps, gully traps etc. is to be cleared within 24 hours of noticing the complaint. ix)

All complaints of leakage in the Urinals pipes etc. are also to be attended within 24 hours. X)



ITEMS OF WORK TO BE DONE ONCE IN A WEEK

- Washing and Scrubbing of floor areas with detergents and dirt removing agent.
- i)
- Cleaning of sanitary wares, without damaging their shines. Removing stains from floors, doors and partitions by using surf or any Suitable detergent ii)
- as are found necessary without leaving any undesirable post cleaning marks. iii)
- Cleaning of filled surfaces in the corridors and staircases.
- Cleaning of water coolers, desert coolers. iv)
- Polishing of name plates and number plates with brasso (on each floor) V) vi)
- Dusting and cleaning of fans, electrical fittings, window panes with glass cleaning chemical/agents and cleaning of partition, paneling etc. Including removal of cobwebs.

Uniform and Bonus will be paid by the Agency (Service Providing Agency).

The Work will be supervised by Agency (Service Providing Agency)as per the directions (u) (v) of the Vidyalaya.

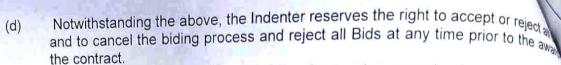
Evaluation of Bid: 7.

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

- The bid will be treated as non-responsive if following documents are not attached:-
- Attested copy of license obtained from the competent authority for running the business (a)
- Brief profile of the company and evidence to establish that the bidder has successfully of private security agencies. executed contracts of similar nature and magnitude in the last 3 (three) years. (b)
- Audited Balance Sheet & Profit and Loss Account. (c)
- List of clientele during last 3 years along with cost of assignment.
- (d) PAN No. and Current IT clearance certificate.
- Attested copy of proof of EPF & ESI registration. (e)
- Annual return of EPF with chalans of last 02 years. (f)
- Annual returns of ESI with chalan for last 02 years. (g) (h)
- UAN No. & IP No. of minimum 100 employees whose contribution has been made for (i) past 1 Year.
- The Bidder shall deposit Rs. 25000/- (Rs. Twenty Five Thousands only) in the form of a DD drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA, VIKASPURI (g) payable at NEW DELHI as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- Remuneration of staff, quoted below Central Govt. minimum wages applicable for Un-(ii) skilled, Semi-skilled, Skilled, Clerical and Non-technical supervisory staff, in the Govt. of NCT of Delhi shall render the Bid disqualified for evaluation.
- The evaluation will be done for all the items put together. Indenting Office will award (iii) the contract to the lowest evaluated responsive bidder.

Award of Contract: 8.

- The Indenter will award the contract to the bidder whose Bid has been determined to (a) be substantially responsive and who has offered the lowest price as per para 7.
- The Indenter reserves the right at the time of award of contract to increase or (b) decrease the requirement of manpower indicated in para 2 above.
- (c) The indenter prior to the expiration of the Bid validity period will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.



(e) It has been observed that many of the Contracting agencies indulge in the illegal practice of quoting impracticably low service charge and later deducting money from remunerations payable to the workers on award of the contract. Therefore The indenter reserves the right to reject a bid which has quoted zero or impracticably low service charge. Hence bidders are advised to quote appropriate service charges.

9. Last date and time of receipt of Bids

You are requested to submit the Sealed Bids super scribed on the Envelope as "Bids for providing House Keeping SERVICES in K.V.Vikaspuri" due on 26.12.202020 latest by 1:30 pm along with Earnest Money.

The Indenter looks forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the Kendriya Vidyalaya, Vikaspuri, New Delhi-59. Rates quoted other than in format Annexure-A will be rejected.

The Sealed Bids received will be opened at 2.00 pm on 26.12.2020. Note:- Incomplete Tender forms shall not be considered.

Yours faithfully

Alexandrandkyaydyajlaya

K.V.VIKASPURI

द्रीय विद्यालय,विकासपुरी हस्तसालगॉव, पो.ऑ. उत्तमनगर,नईदिल्ली-110059 Email -ID- kvvikaspuri59@gmail.com

केन्द्रीय विशासय संगठन

KendriyaVidyalaya ,Vikaspuri, Vill. Hastsal, P.O.Uttam Nagar, New Delhi-110059

☎ -011-25376589<u>.</u> 25352668 Website:www.kvvikaspuri.edu.in

CBSE School Code-65565, Affiliation No. 2700029, Station Code-239, K.V. Code-1451

संदर्भ फा.1451/108/केवि/विकासपुरी/2020-21/92 - 097

दिनांक 08.12.2020

- 1. M/s Rakshak Securitas Private Limited, T-5, Plot No.12, Manish Plaza-III, Sector-10, Dwarka, New Delhi-110075. 092
- 2. M/s Rapid Solutions, D-252, Madhu Vihar, New Delhi-110059 093
- 3. M/s Stallion Security & Services, S-208, Tirupati Plaza, Pocket-4, Plot No.11, Sector-11, Dwarks, New 094 Delhi-110075.
- 4. M/s H.K.Professional Pvt. Ltd. 34/40, Basement, Old Rajinder Nagar, New Delhi-110060 095
- 5. M/s Vikas Joshi Security Agency, Cabin No. D3,B/156, New Ashok Nagar, Delhi, East Delhi-110096
- 6. M/s A.K.Bhutani Security Agency, 18/B, Bazarmarg Old Rajender Nagar, New Delhi-110060

TENDER DOCUMENT

Sub: "Inviting Bid for engaging Service Provider Firm for providing Manpower - SECURITY SERVICE (Watch and Ward)- through service contract.

Sir/Madam,

The Kendriya Vidyalaya, Vikaspuri, New Delhi-59 is functioning under Kendriya Vidyalaya Sangathan, New Delhi. Kendriya Vidyalaya Sangathan is a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

- 2. Sealed competitive Bids are invited by the Kendriya Vidyalaya, Vikaspuri New Delhi-59 from the reputed/registered Consultant / Service Provider Firm for providing Manpower - SECURITY SERVICES (Watch and Ward)- through service contract initially for a period of 01 (one) year w.e.f 01.01.2021, which may likely to be extended, as indicated below:
- Α. Area of the Building:

Total School Building and Campus:

Total approx. 4 Acres campus having approximately 47 Class Rooms 15 other Rooms & 18 Toilets in Ground & other floors of the Vidyalaya Building, corridors, stairs, Principals quarter and open areas. Parties are advised to see the location.

Address/Location of the Building:

Kendriya Vidyalaya, Vikaspuri, Village Hastsal, Uttam Nagar, New Delhi-59

Rose Category Manpow	y of personnel required in	Minimum Qualifications or/and Experience	As per the following Shifts	Responsibilities
OZ do 1. SECURIT GUARDS (Watch ar Ward)		Middle Standard (Able to speak & Understand Hindi	Shift I from 6.00 AM to 2.00 PM. Shift II from 2.00 PM to 10.00 PM. Shift III from 10.00 PM to 6.00 AM.	To provide Security the Vidyalaya Building & Staff Quarter and campus - Round the Clock Security Services are required 24x7

Note: Number of Personnel required may be increase or decrease as per Vidyalaya requirement

- Quoted Price:
- (a) The Bidder shall quote unit rate which shall comprise of monthly remuneration, OTA rate, EPF & other statutory costs and Service Charges (including profit and administrative charges) in the format of quotation only attached (Annexure - A) without changing/ modifying the Columns given in the Tender document. The rates quoted in any other format will not be accepted.
- (b) The service tax is not applicable to the school as per KVS.
- (c) The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment except the statutory provisions, if amended. In case of change in rate due to statutory provisions, only such change will be accepted and not any additional liability i.e. %age f profit/service charge/s etc. As such, the bidder while submitting the bis should specifically, quoted the rate etc. in this regard.
- (d) The Bidder shall deposit Rs. 25000/- (Rs. Twenty Five Thousands only) in the form of DD drawn in favour of <u>PRINCIPAL</u>, <u>KENDRIYA VIDYALAYA VIKASPURI</u> payable at New Delhi as earnest money along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (e) Correction if any shall be made by crossing out, initialing, dating and rewriting.
- (f) The selected firm has to furnish performance security in the form of DD for an amount of Rs. 50000/- (Rs. Fofty Thousands only) valid for fourteen months from the date of award of the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The earnest money shall be returned only after the Performance security is submitted by the Contracting Agency.
- (g) Telex or Facsimile Bids are not acceptable.
- Each Bidder must submit only one Bid.
- Validity of Bid: The Bid shall remain valid for a period not less than 01 year after the deadline fixed for submission of Bids.
- 6. Terms and Conditions:
- (a) The remuneration shall be disbursed through Account Payee cheque to the manpower employed at Kendriya Vidyalaya, Vikaspuri New Delhi-59 premises in the presence of representative of the Kendriya Vidyalaya, Vikaspuri New Delhi-59 or its constituent.
- (b) The Contracting Agency will ensure payment by the 5th of every succeeding month to their employees provided to the Kendriya Vidyalaya, Vikaspuri New Delhi-59 as per the monthly remuneration and OTA charges quoted without any deduction.

Contracting Agency will submit the invoice/bill alongwith proof of disbursement in the after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the employees provided to the life after making the payment to the life after making the life after ma Contracting Agency and the invoice/bill alongwith proof of disbursement in the contracting the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri triplicate after making the payment to the employees provided to the Kendriya Vidyalaya, Vikaspuri triplicate after mains and with the following documents:New Details of disbursement made to the

Details of disbursement made to the staff furnishing cheque details for each payment

Details of all passbook entry of individual account.

proof of payment of statutory obligation such as EPF and any other applicable tax, if

The Contracting Agency will provide Identity Card containing name, father's name, Date of Birth PF & ESI A/c Numbers to all his employees deputed as per the format suggested by the Indenting Office valid for the period of contract.

The Contracting Agency shall comply with all statutory obligations. Minor variations as per actual calculation will be borne by the Indentor / Client.

The normal office hours of Kendriya Vidyalaya, Vikaspuri New Delhi-59 is from 7.00 am to 6.00 pm. However, the Contracting Agency will provide the Security Services round the clock (f) for all the days in a month according to the duty timing shown at pre-pages/above. Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to request the services of additional/extra manpower. The Contracting agency will be compensated for the extra manpower provided by the Indenting Agency as per the rates quoted.

All the manpower so provided must be in a <u>unique well washed and pressed uniform and shoes.</u>

In case of absence on any working day, the monthly remuneration will be regulated as per (g) (h) the following formula:

Total Monthly Remuneration = Monthly remuneration -A₁

X Nos. of days of absence where A₁ = Monthly remuneration

Nos. of days in the month

- The Candidates/Manpower provided by the Contracting Agency shall be accepted only (i) after scrutiny by Kendriya Vidyalaya Vikaspuri, New Delhi-59. Therefore, minimum threefour biodata shall be made available against each slot in each category. The candidate may be invited for personal discussion also. No Conveyance or any other charges will be paid by Kendriya Vidyalaya, Vikaspuri, New Delhi-59. In case, none is found suitable then additional bio-data shall be made available by the Contracting Agency, promptly i.e. within 24 hours. The replacement of a Candidate on account of absence /unsuitability for KV shall be made within 24 hours.
- The contracting Agency will be required to sign a contract with the Kendriya (j) Vidyalaya, Vikaspuri New Delhi-59. The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Agreement.
- In case of any Loss, Theft / Sabotage caused by/attributable to the personnel (k) deployed, the Kendriya Vidyalaya, Vikaspuri New Delhi-59 reserves the right to claim and recover damages from Contracting Agency.

(1) The antecedents of all the workers will be got verified from the police by the Contracting Agency before deployment for work.

- (m) The Contracting Agency will deploy the experienced security guards who are physically fit and mentally alert. The Contracting Agency will also ensure that the security guards/security supervisor is free from Aids or any other infectious disease before deployment for work.
- (n) The Kendriya Vidyalaya, Vikaspuri New Delhi-59 shall provide a small guard room/space for Security Supervisor and Security Guards deployed by the Contracting Agency. No name plate of agency shall be allowed on the room and nobody will be allowed to stay in the premises except the staff of Contracting Agency on duty.

Payment to the Contracting agency will be released within 15 days from the date of the receipt (0) of the invoice/bill.

7. Evaluation of Bid:

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

The bid will be treated as non-responsive if following documents are not attached: (i)

Attested copy of license obtained from the competent authority for running the business (a) of private security agencies.

Brief profile of the company and evidence to establish that the bidder has successfully executed contracts of similar nature and magnitude in the last 3 (three) years. (b)

Audited Balance Sheet & Profit and Loss Account.

Audited Deficient List of clientele during last 3 years along with cost of assignment. PAN No. and Current IT clearance certificate. (c)

(d) Attested copy of proof of EPF & ESI registration. (e)

Annual return of EPF with chalans of last 02 years. (f) Annual returns of ESI with chalan for last 02 years. (g)

UAN No. & IP No. of minimum 100 employees whose contribution has been made for (h)

(i) past 1 Year.

- The Bidder shall deposit Rs. 25000/- (Rs. Twenty Five Thousands only) in the form of a DD drawn in favour of PRINCIPAL, KENDRIYA VIDYALAYA, VIKASPURI payable at NEW DELHI as earnest money along with the Bid. The earnest money (g) shall be returned to the unsuccessful bidders after the award of the contract.
- Remuneration of staff, quoted below Central Govt. minimum wages applicable for Unskilled, Semi-skilled, Skilled, Clerical and Non-technical supervisory staff, in the Govt. of (ii) NCT of Delhi shall render the Bid disqualified for evaluation. award

The evaluation will be done for all the items put together. Indenting Office will the contract to the lowest evaluated responsive bidder. (iii)

Award of Contract: 8

The Indenter will award the contract to the bidder whose Bid has been determined to be substantially responsive and who has offered the lowest price as per para 7. (a)

The Indenter reserves the right at the time of award of contract to increase or decrease (b) the requirement of manpower indicated in para 2 above.

- The inventor prior to the expiration of the Bid validity period will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be (c) incorporated in the contract.
- Notwithstanding the above, the Indenter reserves the right to accept or reject all Bids and to cancel the biding process and reject all Bids at any time prior to the award of (d) the contract.
- It has been observed that many of the Contracting agencies indulge in the illegal (e) practice of quoting impracticably low service charge and later deducting money from remunerations payable to the workers on award of the contract. Therefore The indenter reserves the right to reject a bid which has quoted zero or impracticably low service charge. Hence bidders are advised to quote appropriate service charges.

Last date and time of receipt of Bids 9.

You are requested to submit the Sealed Bids super scribed on the Envelope as "Bids for providing SECURITY SERVICES in K.V.Vikaspuri " due on 28.12.2020 latest by 1:30 pm along with Earnest Money.

The Indenter looks forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the Kendriya Vidyalaya, Vikaspuri , New Delhi-59. Rates quoted other than in format Annexure-A will be rejected.

The Sealed Bids received will be opened at 2.00 pm on 28.12.2020. Note:- Incomplete Tender forms shall not be considered.

Yours faithfully

(Devender Kumar)

PRINCIPAL

K.V.VIKASPURI

प्रानाचं / Principal केन्द्रीय जिला तय / Kendinya Vidyalaya निवास परी नई दिल्ली-59

Vikas Fan New Delhi-59

WWW.INDIANEXPRESS.COM

INDIAN EXPRESS, THURSDAY, JANUARY 20, 2022

खण्ड सरकार वं स्वच्छता विभाग।

गुद्धि—पत्र

हारा प्रकाशित "Request for Proposal Third Party Inspection Agency to carry engineering works relating to civil, ical components of Rural water supply ler Jal Jeevan Mission" (RFP No. – /2021-22) जिसका PR. No.-260743 anitation (21-22)*D है, में Last date & ssion: 25.01.2022 upto 6.00 PM को 2022 upto 6.00 PM; Last date & time for by: 27.01.2022 upto 5.00 PM को संशोधित to 5:00 PM एवं Opening date of technical OPM को संशोधित करते हुए 03.02.2022 at साथ ही 9 (नौ) अदद अंचल (Zone) हेतु 9 (नौ) ॥ जाता है, शेष यथावत रहेगा।

(सुनील कुमार) कार्यपालक अभियन्ता (गुण नियंत्रण) गोंo, पेयजल एवं स्वच्छता विषाग, झोरखण्ड, Water and Sanitation(21 22)#D

THERN RAILWAY

is repair and maintenance works of MEMU coaches in for 02 years.

nder Notice No.:-1/2021-22

n of northern railway inivites Open tender through ligible agencies who fulfill qualification ceritera as it for "Miscellaneous repair and maintenance works of r Shed Saharanpur for 02 years".

ows:

30-EL-MEMU-T-01-21-22

Miscellaneous repair and maintenance works of MEMU coaches in MEMU Car Shed Saharanpur for 02 years.

Rs 11 61 351/-

CONSTRUCTION OF PIT LINE, SICK LINE AND OFFICE BUILDING

E-TENDER NOTICE NO. KIR/Engg./ 04 of 2022; dated: 17-01-2022. E-tenders are invited by the undersigned for the following works: Tender No.1. Brief Description of Work: At Balurghat-Construction of Pit Line. Tender Value: ₹7,65,81,664.02; Earnest Money: ₹5,32,900.00. Tender No.2. Brief Description of Work: At Balurghat-Construction of Sick Line Shed, Industrial Flooring and Dock Pit. Tender Value: ₹2,10,92,886.50; Earnest Mocey: 72,55,500.00. Tender No.3. Brief Description of Work: At Balurghat Construction of Office Building for Pit Line, Sick Line and Approach Road. Tender Value: ₹90,70,842.73; Earnest Money: ₹1,81.500:00, E-tenders will be closed at 15:00 hrs. and Opened at 15:30 hrs. on 11-02-2022. The complete information with the tender document of above etenders will be available up to 15.00 hrs. of 11-02-2022 in website www.ireps.gov.in. DRM(Works), Katihar

NORTHEAST FRONTIER RAILWAY

"Serving Customers with a smile"...

WEST CENTRAL RAILWAY

(E-Tender Notice for the supply of stores No. E-99215499A Due on 16.02.2022)

Sr. MM/WCR/KOTA on behalf of the president of India invites the following advertised tender through E-procurement system No manual/postal offers shall be entertained. Tenders can be accessed under the link www.ireps.gov.in for detail for submission of tender. Tender No. E-99215499A, Short Description -GPS based tracking devices with Pre-installed SIM two way calling with family numbers and SOS facility (Operation validity for three years from date of commissioning) for effective monitoring of all types of

निविदा सूचना

केन्द्रीय विद्यालय विकासपुरी, दिल्ली, इच्छुक एवं अनुभवी कंपनियों से हाउस कीपिंग, सिक्योरिटी, बागवानी एवं सब—स्टाफ सेवाओं हेतु मुहरबंद निविदाएं आमंत्रित करता है। इच्छुक फर्मे एवं एजेंसिया 21 दिनों के अन्तर्गत विद्यालय कार्यालय से प्रातः 10 बजे से 01 बजे तक निविदा प्राप्त कर सकते हैं।

प्राचार्य

PUBLIC NOTICE

To be known to all that I, Amrita Arora D/o Late Gurvinder Kaur, W/o Iqbal Singh, R/o A-63, Chanakya Place, Part-I, Pankha Road, Uttam Nagar, New Delhi-110059, Allotee/ purchaser of Flat No. 607, 3rd Floor, Pocket-C, area of East of Loni Road, Delhi has applied for converstion of the above flat from lease hold to freehold vide application No. 2944 dated 01.12.2016 in DDA. All the original documents i.e. Allotment Letter, Possession Letter, N.O.C. to Electric and Water Connection and site possession letter/sale purchase documents i.e. G.P.A. and Agreement to Sale of the above flat have been lost. An FIR to this effect has been lodged in the Police Station. The signature of original-allottee are differ on sale documents.

Any person(s) claiming any right, interest, having any objection or found in possession of original documents, may write/contract with above named person at above Address / Phone No. 9211582922 within 15 days from the date of publication of this notice. The person claiming any right, interest, objection with respect to this property, can personally inform or write to Deputy Director (LAB) Housing or Director (H) I, D Block, 3rd Floor, Vikas Sadan, INA, New Delhi.

Rajat Kohli Advocate

BEFORE THE CENTRAL GOVERNMENT NORTHERN REGION In the matter of the Companies Act,

In the matter of the Companies Act, 2013, Section 13(4) of Companies Act, 2013 and Bula 20(5) (2) (2)